

Present: (*Närvarande*): Pether Ström Broman (Pastor, *kyrkoherde*), Elin Hofverberg (Chair, *ordförande*) Sören Karlsson (Vice Chair, *vice ordförande*), Peter Edwardsson (Treasurer, *kassör*), Anneli Sexton, Ann-Marie Brisbois, Gunnel Hamilton (Secretary). **Not present:** Rahel Tekle och Agneta Mitchell.

1. **Opening of the meeting.** *Mötets öppnande.* Council Chair Elin Hofverberg opened the meeting welcoming all and Pastor Pether Ström Broman said a prayer. Vice Chair Sören Karlsson received a bouquet of flowers for his service on the board as Chair. He and his family are going to Sweden for a year in August.
2. **Proof of Notice.** *Godkännande av kallelsen.* Notice was approved.
3. **Review of Quorum and Agenda.** *Fastställande av beslutsmässighet och dagordning.* Quorum was met.
4. **Pastor's Forum** *Kyrkoherden har ordet*
 - a. Pastor Pether Ström Broman informed the board that Auditor Bengt Boström has reminded the board to send in the bills and the donations at the correct time to be properly recorded in the books.
 - b. He also mentioned that he had contacted the Headmaster Tove Elfström at the Swedish School for Children in Falls Church for a visit at the School on September 30.
 - c. Per Kullstam's Bible study group is going to continue in September after the summer break. Elin Hofverberg will help planning together with Per.
 - d. To get in contact with the elderly persons that no longer come to church is an important task to take on and Pastor Ström Broman especially stressed its importance.
5. **Treasurer's Report.** *Kassören's rapport.*
 - a. Treasurer Peter Edwardsson mentioned that since the former Treasurer Rahel Tekle had been away and was not present at the meeting he had not been able to get updated information on the finances.
 - b. He informed that today 5 members had paid their membership fees. Secretary Gunnel Hamilton added that 45 visitors had attended church today.
 - c. Peter also mentioned that the collect including income for coffee expenses was \$720 at the service in April and at the service today we received \$120 for the coffee and the collect was \$587. Memberships fees \$250. Altogether income \$957.
 - d. The membership list will be updated and sent out in September. Rahel Tekle and Sören Karlsson are doing the updating and it will be finished August 15.
 - e. Peter Edwardsson takes over Sören Karlsson's responsibilities as a Churchwarden. Bengt Boström will be asked to become Vice Churchwarden.
 - f. Treasurer Peter Edwardsson and Chair Elin Hofverberg are going to sign in as persons authorized to sign on behalf of the Swedish Lutheran Church (*firmatecknare*) instead of Rahel Tekle and Sören Karlsson.
 - g. Secretary Gunnel Hamilton asked if she was going to be reimbursed for her trip to the church board meeting in New York. The churchboard granted her request.
 - h. Treasurer Peter Edwardsson and Rahel Tekle are going to write a finance report (*bokslut*) and send it to Uppsala.
6. **Reviewing and approval of last meeting's minutes.** *Föregående protokoll.* The board approved last meeting's minutes.
7. **New Committees.** *Nya kommittéer.* The churchboard decided to form a Deacons' committee including Anneli Sexton (responsible) and Ann-Marie Brisbois. They will contact elderly people and

be responsive to their needs. Also a Membership committee was formed including Ann-Marie Brisbois (responsible) and Anneli Sexton. Ann-Marie will among other things send mail by post to members that do not have e-mail addresses. Finally a Bible committee formed including Per Kullstam and Elin Hofverberg (responsible).

8. **Parrish instruction.** *Församlingsinstruktion.* Vice Chair Sören Karlsson explained what Församlingsinstruktion meant. A description of the local church, its essential tasks, identity, framework and activities. It is a living document and should at least be changed every fifth year. Sören presented the board his suggestion of Församlingsinstruktion which was based on guidelines from SKUT. Every board member should read it through before August 1 and come with suggestions. Sören will then present the suggestions from different board members on September 3. Thereafter we will take a decision and send the document to SKUT, Uppsala.
9. **Outdoor Service June 4th.** *Friluftsgudstjänst 4 juni.* Will be in Rock Creek Park. Agneta Mitchell is buying hot dogs. Anneli Sexton brings a grill and so does possibly Arne Dunhem. Ann-Marie Brisbois brings paper plates, paper mugs and utensils. Steve Brodd, Kerstin Gaddy and Agneta Mitchell are in charge of the music. The service also includes a baptism. Sören Karlsson will send out an invitation and a roadmap. On the invitation everyone is asked to bring something to eat that can be shared.
10. **Other Business.** *Övriga frågor.*
 - a. **SKUT Conference Uppsala 16-20 August.** *SKUT konferens i Uppsala den 16-20 augusti.* SKUT is paying costs for food and conference. The travel and hotel expenses are payed by the churchboard. The churchboard decided to send Vice Chair Sören Karlsson to the conference since he is going to be in Sweden at that time.
 - b. **Jenny Lind concert.** *Jenny Lind konserten.* The Swedish Embassy is going to be in charge of the Jenny Lind concert.
 - c. **European Union Day on May 13.** *Eu-dagen den 13 maj.* The churchboard has been offered an information table at the Swedish Embassy from 10 am to 4 pm that day. Ann-Marie, Peter and Elin will take turns at the table. Sören is going to update information and print information sheets to be handed out.
 - d. **All Saints Day's Service.** *Alla helgons dags gudstjänst.* All Saints Day's Service may be on 5 November at 4 pm.

Next meeting. *Nästa sammanträde.* Next meeting is going to be on September 10.

Adjournment-Mötets avslutning. Chair Elin Hofverberg thanked everybody for their contributions. The meeting was adjourned at 12.40 pm.

Respectfully submitted,

/s/

Gunnel Hamilton
Secretary

/s/

Elin Hofverberg
Reviewer