

Swedish Lutheran Church of Washington DC

Church Council meeting *kyrkorådsmöte*

Meeting minutes *Mötesprotokoll*

Sunday, February 07, 2016

Söndagen den 07 februari 2016

Augustana Lutheran Church, 2100 New Hampshire Avenue NW
Washington, DC

Present (*Närvarande*): Mona Svensson (pastor, *kyrkoherde*), Anneli Sexton (chairperson, *ordförande*), Sören Karlsson (vice chairperson, *vice ordförande*), Annika O'Hara (treasurer, *kassör*), Marie Jeffsell, Agneta Mitchell, Peter Edwardsson, Eva Perdahl. **Not present**: Gunnel Hamilton (secretary)

1. **Opening of the meeting- *Mötets öppnande.*** Anneli Sexton opened the meeting welcoming all.
2. **Review of Quorum and Agenda –*Fastställande av ledamöter och dagordning.*** Eva Perdahl was elected to record the minutes of the meeting(*sekreterare*) and Marie Jeffsell was elected as the member of the council to check the minutes (*justeringsman*). The agenda was reviewed and accepted as submitted.
3. **Information From the Pastor- *Pastorn har ordet.***
 - a. Pastor Svensson has confirmed with The Church of Sweden, Hampus Angelborg, regarding posting the minutes of the church council meetings on the website. The minutes can be posted on SLCW's website, but with any necessary redacting if sensitive, including personal, information is included in the minutes.
 - b. Pastor Svensson suggests that subscription to Svensk Pastoral Tidskrift, intended for the pastor, be cancelled as it costs money and if of marginal benefit, if any, to SLCW as the pastor in New York has it available.
 - c. Pastor Svensson will contact SKUT for clarifications regarding the overall money contribution to SLCW and allocation.
 - d. Pastor Svensson has applied to SKUT for monies to buy 50 copies of Psalmer på 2000-talet (Hymns in the 21st century) as an addition to the regular hymnals to introduce new songs and hymns with more contemporary language and music.
 - e. Pastor Svensson suggested an updated information leaflet after the annual meeting when the new council has constituted.
 - f. Pastor Svensson recommends that the council considers allocation from the monies for the church values education to meet with the new pastor, Pether Ström Bohman.
 - g. Pastor Svensson informed that SKUT will reimburse SLCW for the expenses from the social service account (*diakoni*) for the airfare to Sweden for a woman in crisis in South Carolina.
 - h. The latest shipment of candles for the Swedish candle holder, *ljusbäraren*, is being purchased in Sweden and brought to the church by Kenneth and Gunnel Hamilton. The chair Anneli Sexton re-iterated a previous decision to purchase the candles through the Swedish Church in New York which has not happened yet.
4. **Other Business-*Andra ärenden-***
 - a. Pastor Svensson will have a baptism on March 5, 2016 in Washington DC and Steve Brodd, organist, will play. Pastor Svensson requests that SLCW pays Steve Brodd for his services. Baptism is free, so the family should not be responsible for the cost. The council unanimously agreed to pay for the expense.
 - b. Sören Karlsson, vice chairman, will participate in place of Anneli Sexton, in the SKUT church councils' teleconference via Jabber on February 17th, 2016.
 - c. The council decided to appoint a member of the new council to be responsible for the congregation's information and communication with the authority to assemble a working-group.(*informationsansvarig*).

- d. Anneli Sexton informed that the new rental agreement with Augustana Lutheran Church is due. There is no increase of the rent in 2016. She has also requested that the first church service in January 2017 be on January 8th. She has also informed the administrative staff at Augustana that SLCW now has a P.O. Box, so all official mail to SLCW should be addressed to the P.O. box and less-no mail will come to Augustana's administrative office.
- e. SLCW will apply for another SWEA grant for 750 USD to support the music-in-the-church group and enhance the ability to invite guest musicians to participate in the services.
- f. Sören Karlsson informed that The Cultural Attaché at the Embassy of Sweden, Linda Zachrisson, through her assistant Kristina Ney, has approach SLCW to explore the congregation's interest in hosting Swedish musicians when they visit the Washington DC area. The council asked for more information regarding any obligations attached.
- g. Sören Karlsson was tasked with finding out more about Constant Contact as a tool to improve the communication from the council and the congregation to the greater Swedish community (members and non-members).

5. Preparation for the Annual Meeting March 6th, 2016 -Förberedelser till Årsmötet mars 6, 2016.

- a. Sören Karlsson will send the notice for the annual meeting, the agenda and the minutes from the annual meeting 2015 to all members of SLCW via e-mail and by USPS for the members who do not have e-mail or prefer to receive mailings through USPS. The mailing will be sent 14 days prior to the annual meeting. The by-laws instruct to send the notice within 10 days of the meeting not less than ten (10) nor more than sixty (60) days before the date of the meeting . [See note at end!]
- b. The auditors' report is being finalized according to Bengt Boström, one of the auditors. There are no issues or concerns.
- c. Pastor Svensson is finalizing the activity report.
- d. The next council meeting will take place after the annual meeting as the first meeting of the new board (council) to elect the executives (vice chairman, treasurer, secretary, membership, communication).

6. Treasurer's Report-Kassörens rapport. Annika O'Hara reviewed the 2015 finance report, where both income and expenses were close to the budget. The budget proposal for 2016 was reviewed and adjustments compared to 2015 budget were highlighted to be more in concert with the income and expenses experienced in 2015.

7. Membership-Medlemsskap. Sören Karlsson briefly reviewed the changes in membership dues that were decided at 2015 Annual Meeting. The new dues are being sent in by members but the exact number of new members was not available at the meeting.

8. Adjournment-Mötets avslutning. Chairman Anneli Sexton thanked everybody for their contributions. The meeting was adjourned and the council and pastor Svensson celebrated pastor Svensson's last service with lunch together and paid for by the members of the council.

Respectfully submitted,

/s/

Eva Perdahl
Note-taker

/s/

Marie Jeffsell, Reviewer

Note:

**AMENDED AND RESTATED
BYLAWS
of
THE SWEDISH LUTHERAN CHURCH OF WASHINGTON, D.C., INC.**
(a District of Columbia Nonprofit Corporation)
Adopted by the Church Membership on April 6, 2014.

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Section 3. Notice. All notices of meetings with Members shall be in writing and shall be sent or otherwise given in accordance with Article VI, Section 4 of these bylaws not less than ten (10) nor more than sixty (60) days before the date of the meeting to each Member entitled to vote at such meeting. The notice shall specify the place (if any), date and hour of the meeting, and in the case of a special meeting, the purpose or purposes for which the meeting is called.