

## Appendix 1 to the Cooperation Agreement – Funding Commitment Format

CoS agreement reference: [InsatsAvtalsID]

### Funding Commitment for the [Action name], CoS ref [CoS ref]

This Funding Commitment constitutes a sub-agreement to the Cooperation Agreement [yyyy-yyyy] between the Church of Sweden (hereinafter referred as CoS) and [Partner-name] (hereinafter referred as [Partner-abbreviation] or the Organisation), together referred as “the Parties”.

Conditions in the Cooperation Agreement apply for this Funding Commitment, conditions specific for the concerned Action are detailed in this Funding Commitment.

The Parties have agreed

- that the [Partner-abbreviation] will implement the Action “[Action name]” as described in the approved application dated [date] (annex 1) and budget (annex 2) during the Action period [period by date from - to], and
- that CoS will grant financial support to the Action during the Action period.

CoS indicates its interest to fund the Action during the Action period with the total amount not exceeding SEK [.....]. The actual financing per year will depend on the progress of the Action and the [Partner-abbreviation]’s need for financing for the Action, the potential funding from fundraising and CoS’ back donors, and CoS’ forthcoming decisions on the allocation of funds.

CoS’ financing for 2014 is stipulated in article 1 below. CoS’ financing for the coming years with associated reporting and transfer schedules will be agreed on in addendum to this Funding Commitment.

#### 1. Financial commitment for [2014]

CoS agrees to make the following financial resources available to the [Partner-abbreviation] during the period [January 1, 2014-December 31, 2014] for the Action as per below:

CoS ref.	Grant	Action	Year	Currency	Amount
CoS ref	Project or General grant	Action name	[YYYY]	[SEK]	Amount

Additional terms apply in accordance with article 5 below.

#### 2. Reporting schedule for 2014

1. Progress report up to date for the current year 2014 and completed form for Requisition of granted funds, due to CoS no later than August 31, 2014;
2. Revised annual plan and budget for the forthcoming year 2015, due to CoS no later than January 31, 2015;
3. Annual reporting for 2014 consisting of:
  - a. Annual project reports (narrative report and audited financial report), due to CoS no later than March 31, 2015, and
  - b. The Organisation’s annual report and annual audited financial statements (with audited financial project reports, if any, in annex), due to CoS no later than May 31, 2015 or five months after the closing of the Organisation’s financial year.

### 3. Transfer of funds

Transfers to Partner-abbreviation will be made two (2) times a year in accordance with the transfer schedule below.

Each transfer will be made after receipt of a completed Requisition of granted funds form and conditions fulfilled as per the Cooperation Agreement and the Transfer schedule below.

The Requisition shall be signed by the following authorised representative(s) of the Partner-abbreviation: [Name(s) of representative(s)]

Any changes in the Transfer account below or authorised representative shall be corrected in an addendum signed by both parties.

Upon receipt of each transfer and CoS payment advice Partner-abbreviation shall without delay acknowledge receipt in writing to CoS, by completing the Acknowledgement of Receipt form stating the amount in received currency.

#### 3.1 Transfer schedule for 2014

1. The first instalment [...%] will be transferred after
  - a. receipt of a completed form for Requisition of granted funds, and
  - b. signing of this Funding Commitment including the approved Application and budget, and annual plan and budget for the current year's [2014] activities.
2. The second instalment [...%] will be transferred after
  - a. receipt of a completed form for Requisition of granted funds ,
  - b. the Annual reporting for the previous year [2013] has been received and approved by CoS,
  - c. the Progress report for the current year [2014] has been received and approved by CoS (in accordance with article 2.1 above),

#### 3.2 Transfer account

Transfers will be made to the following bank account:

Name of account holder:	Partner-name
Bank name:	
Branch Name:	
Postal Address	
Postal Code and city:	
Country:	
Bank account no.	
SWIFTCODE or BIC:	
Currency of account:	

#### 4. Contact details

Contacts for matters related to this Funding Commitment and the Cooperation Agreement:

	For CoS	For Partner-abbreviation
Name:		
Address:		
Postal Code and city:		
Country:		
Telephone:		
E-mail:		

#### 5. Additional terms

Additional terms for the Action if any

#### Signatures:

This Funding Commitment is drawn up in duplicate in English and has been duly signed by the authorised representatives of the Parties. One copy shall be retained by each of the signatories to this Funding Commitment.

Uppsala, Sweden ,.....  
(Place and date)

.....  
(Place and date)

On behalf of Church of Sweden,

On behalf of Partner-name,

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

Annex 1: Application dated [date]

Annex 2: Budget [date]